



MINUTES

Trail Running SA Committee Meeting


Monday 6th March 2023

The Maid Hotel, Stepney, 6pm

	Agenda Item	Responsible
1	Present Jim, Alison, Hans, Andy, Jane, Peter, Lesley, Dan, Michael	
2	Apologies Belinda	
3	Minutes of previous meeting Accepted as written	Peter
4	Finance Report \$52,000 current balance. No money outstanding. Five Peaks entries ongoing. 184 members. 240 regos for Five Peaks. 61 for the bus.	Jane
5	Correspondence received	
	<ul style="list-style-type: none"> Change of Public Officer: received and filed. 	Lesley
	<ul style="list-style-type: none"> Friends of Para Wirra thank you for the donation from TRSA. 	Lesley
	<ul style="list-style-type: none"> WalkingSA - invitation to host 'mini trail run': <ul style="list-style-type: none"> Jane to coordinate a mini "come and try" trail run at the expo in Belair (<i>note - this decision was changed post-meeting to not host a run</i>) Keen to loop play some footage from TRSA events - Hans to coordinate. 	Jane
	<ul style="list-style-type: none"> Social media comments or issues for discussion: nothing to report. Great feedback and engagement. Reminder to refer to the Social Media calendar. 	Alison
	<ul style="list-style-type: none"> First Aid Grant (St John's): the Committee agrees this is worth pursuing; Lesley will look into it. For both defrib for TRSA to have their own on hand, and First Aid training for the social run leaders and Committee members. 	Pete
6	Supporter Update ioMerino: confirmed mutual desire to maintain and grow relationship and attend all events. Discussion around merchandising and how ioMerino could assist. Food for thought.	Lesley

	<p>Detour Sports/Orange Mud: confirmed mutual desire to maintain and grow relationship however Detour Sports to confirm if unable to attend some events.</p> <p>ON Running: confirmed mutual desire to maintain and grow relationship and attend all events. Highlighted that the presence at events is for attendees to learn more about the brand and try on the shoes. They do not have a retail presence at events.</p> <p>Intersport Blackwood: keen to get involved. Exploring ideas as to how to make it work for both the store and the community at our events.</p> <p>Thir: yet to hear back..</p> <p>Run As One: ACTION: Michael to make contact to see if they are interested in having a supporter presence at our events.</p>	
7	<p>Rebrand and Merchandise</p> <p>Following some thoughts about refreshing the logo, merchandise, website and race bibs, a rebrand proposal was discussed.</p> <p>In the interim we will pause the purchasing and creation of new merchandise and sell the remaining stock.</p> <p>ACTION: Lesley to speak to ioMerino to discuss a TRSA range for this year.</p> <p>ACTION: Alison to propose a rebranding plan for the Committee consideration.</p>	Peter/Belinda
8	<p>2023 Series Planning</p>	
	<ul style="list-style-type: none"> ● Medals: no update. 	
	<ul style="list-style-type: none"> ● Permits: Kuitpo permits are finalised; Sturt Gorge application is in; Mitcham council car parking application is in. All other applications are in but yet to receive confirmations. 	Andy
	<ul style="list-style-type: none"> ● Kuitpo: planning will commence shortly. Alison is investigating some slight course changes. Start area/car parking to remain the same. Michael and Alison to liaise on the site design. (Note: Lesley away from 17 April to 5 May - web updates to be done by other committee members) 	Alison
9	<p>Five Peaks Planning</p>	

	<ul style="list-style-type: none"> 42km distance update: upon review it was found that the 40km route is in fact 42km so this has now been updated on the website and maps. 	Peter
	<ul style="list-style-type: none"> Permits + Belair car parking: ACTION: Alison to check that this has been arranged. 	
	<ul style="list-style-type: none"> Food providers: ACTION: Michael to organise food vans for Five Peaks. Lesley to pass on John (coffee van) details to Michael. 	
	<ul style="list-style-type: none"> Trophies: Belinda has ordered placegetter trophies and participant medals. Proofs yet to be provided. 	Belinda
	<ul style="list-style-type: none"> Social Evening: Belair hotel has been booked for Thursday prior to Five Peaks, speakers arranged, website updated and google form created to accept RSVPs. 	Peter
	<ul style="list-style-type: none"> Aid station catering - community feedback and planning: ACTION: Alison to review items proposed, and include any reasonable changes into the aid station list. 	
	<ul style="list-style-type: none"> Arch banners / Peak corflute: all located. Jim updating inventory documentation. 	Jim
	<ul style="list-style-type: none"> Social Run: this Sunday is the next training run located at Cleland for the 26km distance. Peter is unable to go as he is running at Myponga. Alison will go and get some photos for us and ensure people have the GPX file and are going with someone else. There is no run leader. Alison will create a social post to communicate this. 	Peter
	<ul style="list-style-type: none"> Timing: ACTION: Alison to check if Event Strategies can park on the oval and to liaise with them about management of the cut-offs. <p>Specific time to be determined for cut off and a person will need to be on site to advise people to stop. The aid station closures will need to be adjusted.</p>	Peter
10	<p>Social Media update Nothing to report.</p>	Alison
11	<p>Five Fifties Refer email from Steve requesting confirmation of our agreement to continue the same invoicing process from previous years. To be determined. Jane and Peter to liaise. Agreed in principle however the reimbursement is still outstanding from 2022.</p>	Pete

12	Sandy68 request to borrow arch: Approved.	Pete
13	Review of Action Items Life membership update: Jim collating information as a recommendation to the committee. Life member updates on website and gifts to be deferred until after Five Peaks.	Lesley
14	Other business	
	<ul style="list-style-type: none"> • TRSA Virtual Series update: finishes on 9 April. 	Peter
	<ul style="list-style-type: none"> • TRSA Monthly Challenges: nothing to report. 	Peter
	<ul style="list-style-type: none"> • Working with Children check: ACTION: Alison to investigate and arrange training for all committee members. 	
	<ul style="list-style-type: none"> • Photography, videography: confirmed and pricing approved for Five Peaks. 	Andy
	<ul style="list-style-type: none"> • Venue: post-meeting we learnt that The Maid will be closed on Mondays and Tuesdays moving forward so Lesley will source a new venue. 	Lesley
15	Minutes accepted as true and correct:  <hr/> Chairperson, Peter Grigg Date: <u>27/3/23</u>	