



# MINUTES


Trail Running SA Committee Meeting

**6pm, Monday 3rd April 2023**

Velo Precinct Cafe, Rose Park

	Agenda Item	Responsible
1	<b>Present</b> Peter, Andy, Dan, Alison, Jim, Hans, Jane, Lesley	Lesley
2	<b>Apologies</b> Michael, Belinda	Peter
3	<b>Minutes of previous meeting</b> Accepted as written	Peter
4	<b>Finance Report</b> Balance of \$56,062 with expenses coming through for Five Peaks. \$3,100 balance on debit card. Five 50s invoices are now all sorted. 220 members. 385 Five Peaks registrations.	Jane
5	<b>Correspondence received</b>	Peter
	<ul style="list-style-type: none"> <li>● First Aid provider (First In Sport) notification of cease of trade: will deliver Five Peaks but will not be available for future events. <b>ACTION: Dan to investigate other first aid providers asap.</b></li> <li>● RunAsOne: will have an informal presence for their runners at our events with a marquee on site.</li> </ul>	
6	<b>ioMerino merchandise</b> Discussed the merchandising arrangement and agreed to proceed.  <b>ACTION: Lesley to liaise with ioMerino to confirm the arrangement including passing on discount pricing to members instead of a rebate to TRSA.</b>	Lesley
7	<b>2023 Series Planning</b> <ul style="list-style-type: none"> <li>● <b>Kuitpo - 4 June</b> <ul style="list-style-type: none"> <li>○ <b>Long</b> <ul style="list-style-type: none"> <li>■ Super early bird - \$30</li> <li>■ Early bird - \$35</li> <li>■ Standard - \$40 increase to \$45</li> </ul> </li> <li>○ <b>Medium</b></li> </ul> </li> </ul>	All

	<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ Super early bird - \$25</li> <li>■ Early bird - \$30</li> <li>■ Standard - \$35 increase to \$40</li> </ul> </li> <li>○ <b>Short</b> <ul style="list-style-type: none"> <li>■ Super early bird - \$20</li> <li>■ Early bird - \$25</li> <li>■ Standard - \$30 instead of increasing to \$35 (encourages newcomers and walkers)</li> </ul> </li> <li>○ Kids u/15 - \$12</li> <li>○ Key dates <ul style="list-style-type: none"> <li>■ Promotional Offer - Members only expires 18 April (2 days only)</li> <li>■ Early bird - Sunday 7 May (4 weeks left)</li> <li>■ Name on bib close - 5pm Wed 24th May</li> <li>■ Entries close - 5pm Thursday 1 June</li> <li>■ Standard rates to apply from two weeks prior to the event</li> </ul> </li> <li>○ Messaging: get in early to take advantage of the price freeze; price increases only for Standard event rates.</li> <li>○ <b>Course:</b> a lot of logging has happened which changes the appeal of the area; creating course changes, consulting All Trails and then riding the proposed courses after Five Peaks.</li> <li>○ <b>Website: ACTION: Alison to update the Kuitpo event page with current details and link to Active Works once ready to go live.</b></li> <li>● <b>Permits:</b> <ul style="list-style-type: none"> <li>○ Car parking restrictions at Sturt Gorge event to be taken into consideration.</li> <li>○ Warren Reservoir at Mount Crawford will be drained with areas under construction so will rework courses to avoid the reservoir.</li> <li>○ Still negotiating Mt Bold permits with SA Water and Forestry SA.</li> </ul> </li> <li>● <b>Medals:</b> <ul style="list-style-type: none"> <li>○ <b>ACTION: Series placegetter medals to be ordered, excluding Mt Bold (Belinda)</b></li> </ul> </li> </ul>	
8	<p><b>Brand refresh</b> All Committee to complete the questionnaire; good discussion about the purpose and key words. Work to continue.</p>	Alison
9	<p><b>Five Peaks Planning</b></p> <ul style="list-style-type: none"> <li>● <b>Bus/Van:</b> Mary-Ann is coordinating buses. Michael and Andy will collect the two vans on Friday and return them on Monday.</li> <li>● <b>Ute/petrol:</b> Dan and Jim to meet on Friday afternoon, pick up the hired ute and load the trailer with all the gear from the container before taking it to Belair.</li> </ul>	Peter

	<ul style="list-style-type: none"> <li>● <b>Generator:</b> needs petrol and oil replacement. Jim to arrange.</li> <li>● <b>Safety Phone / Charge merch equipment:</b> Jane has it and it is charged. Jane has the merch equipment as well.</li> <li>● <b>Microphone and speakers:</b> Jane has this for Belair. <ul style="list-style-type: none"> <li>○ <b>ACTION: Alison to ask Parkrun Mt Barker if we can borrow their PA.</b></li> </ul> </li> <li>● <b>Catering:</b> most organised but working through water quantities.</li> <li>● <b>Volunteers:</b> MC role to be filled by Alison and Lesley. Some marshalls still required.</li> <li>● <b>Volunteer packs:</b> Jane coordinating.</li> <li>● <b>Safety Numbers on lanyards:</b> NA</li> <li>● <b>Medals:</b> all sorted.</li> <li>● <b>Social Night:</b> 17 currently registered</li> <li>● <b>Posts</b> - name on bib deadline, rego close, cut-off, bus reminder, membership reminder (refer below), social night</li> <li>● <b>Membership Reminder</b> (confirmation only members get Kuitpo early offer)</li> </ul> <p><b>All Committee members to please be at the Belair Pavilion at 12:00pm or after course marking on Saturday 15 April.</b></p>	
10	Review of <a href="#">Action Items</a>	Lesley
11	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>● Andy met a person from Dept of Environment and Water who is keen to liaise with TRSA regarding the Trail Strategy. <b>ACTION: Lesley to liaise with Mandy Layden from Dept of Environment and Water regarding the Trail Strategy.</b></li> <li>● Malcolm confirmed we can change the 70+ age categories</li> </ul>	All
12	<p>Minutes accepted as true and correct:</p>  <hr style="width: 30%; margin-left: 0;"/> <p>Chairperson, Peter Grigg</p> <p>Date: 11/4/23</p>	