



MINUTES

Trail Running SA Committee Meeting
Monday 15th January 2024
 6:00pm at the Alma Hotel, 66 Magill Rd, Norwood

| | Agenda Item | Responsible |
|---|--|-------------|
| 1 | Present Jane, Jim, Sebastian, Andy, Ruth, Carlos, Mick, Hans, Alison, Lesley, Belinda (on phone) | Alison |
| 2 | Apologies Isaac | Lesley |
| 3 | Meeting guests and discussions <ul style="list-style-type: none"> - Claire Sims and Doug Smart (David Close was an apology) attended representing the original founders of TRSA to discuss some proposals for consideration: <ul style="list-style-type: none"> - 10 Years of TRSA - highlighting and celebrating the 10 years of TRSA with historical information on the website and socials and an end of year celebration event (possibly combining with the AGM) - Social media - assisting with ideas and content to further enhance, engage and add value - Social runs - reinstating Sunday social runs with the suggestion of holding them every second Sunday of the month (Second Sunday Social Runs), excluding those that clash with TRSA events; to build on the value and experience of being part of the TRSA Club/Community. These would add to the current Tuesday and Thursday social runs but would be held in various locations to allow for those people who can't attend the other set locations. - Creation of a sub-committee to assist with all of the above. - The committee broadly supported the initiatives and are happy to proceed, with details to be worked through as we go. Ruth and Lesley agreed to be part of the sub-committee with Claire, Doug and Terry Cleary (TBC). <p>ACTION: Alison to email Claire advising of the Committee's in principle support to continue discussions and planning as above.</p> | Alison |

| | | |
|---|--|--------|
| 4 | <p>Rebrand</p> <ul style="list-style-type: none"> • Brand: Alison took the opportunity as part of the 10 year celebration discussion with Claire and Doug to tell the story behind developing a new TRSA logo and brand, displayed the logo and its uses and the new look, draft website. • Assets: the new, rebranded TRSA marquee designs are now completed and the committee agreed to proceed with their purchase as part of the asset replacement and rebrand work. • Website: extensive work has been done by Obed and Alison to create the new website. All agree it is looking fantastic and we are excited to see the finished product. It is a user-friendly, attractive site with simplified navigation. Stage 1 will be launched on 1 February with additional work to transfer across other content such as the route library over the coming weeks and months. <p>ACTION: committee to review and feedback any edits for the website to Alison by Tuesday 23 January.</p> <ul style="list-style-type: none"> • Merchandise: no further discussion due to time constraints in this meeting. | Alison |
| 5 | <p>Minutes of previous meeting Accepted as written.</p> | Alison |
| 6 | <p>Committee for 2024</p> <ul style="list-style-type: none"> • Roles and responsibilities: discussed and appointed key roles and functions to the committee as follows (some variations may still occur): <p>https://docs.google.com/spreadsheets/d/1AcXvdqZFDToz7pb39eO8LfbtWt5ZWWP7ba8SYcPiacc/edit#gid=0</p> | Alison |
| 7 | <p>Finance Report \$38,000 balance (approx) \$3500 in debit card Memberships yet to open for 2024. For two years in a row, TRSA has ended the year with a loss.</p> <p>PRICING: Cost increases are being felt across the board and as a result the committee discussed and agreed to the following price increases:</p> <ul style="list-style-type: none"> • Increasing membership to \$20 (\$5 increase). • Increasing Junior pricing to 50% of the adult fee (Under 15 at the 1st of January) | Jane |

| | | |
|----|--|----------------|
| | <ul style="list-style-type: none"> Increasing all event and distance pricing by \$5 (including Five Peaks) <p>ACTIONS</p> <ul style="list-style-type: none"> Hans: to update membership and pricing in Active Works Hans: to have Active Works ready for registrations by 1 February starting with early rego for Members. Hans: to issue email via Active Works | |
| 8 | <p>Correspondence received</p> <ul style="list-style-type: none"> Bridget Roder: thank you for great Five Peaks event. Loved the wrist bands. Steve Burdett: Five 20s series DEW, Belair National Park: 13 April 2025 Five Peaks booking <p>Correspondence sent</p> <ul style="list-style-type: none"> Premier Malanouskas, re Forestry SA fees | Alison |
| 9 | <p>2024 Series Planning</p> <ul style="list-style-type: none"> Five Peaks <ul style="list-style-type: none"> Planning update Training runs Roles and responsibilities Key items/key dates Permit progress for all other dates and locations ForestrySA fee negotiation <p>Notes:</p> <ul style="list-style-type: none"> Mick reviewed the starting area for the 16km and has identified a better spot 1km up the road. Agreed to not have super-early bird entry fees for Five Peaks Safety concerns on road crossings, road usage, traffic etc discussed and as a result we will review sections of the event course to see if safer options are available <p>ACTIONS:</p> <ul style="list-style-type: none"> Site reviews on key sections of Five Peaks to be held ASAP Jim and Mick to create new maps for Five Peaks Jim to add last year's Five Peaks maps to the public google drive <p>ACTIONS:</p> <ul style="list-style-type: none"> All: RDs and ARDs for Five Peaks to please review the website content. | Alison Andy |
| 10 | <p>Action Items Not discussed at this meeting due to time constraints.</p> | Lesley |

| | | |
|----|---|--|
| 11 | <p>Other business</p> <ul style="list-style-type: none"> ● AGM debrief (deferred due to time) ● Risk and Incident workshop (deferred due to time) ● Insurance Cover: <ul style="list-style-type: none"> ○ Mick has spoken to V Insurance who will provide us with a quote. ● Public Officer and address change/constitution: noted, and will need to be changed to Alison. <p>ACTION: Alison to update Public Officer and address of TRSA, as per regulations.</p> <ul style="list-style-type: none"> ● Supporters Update (deferred) ● ITRA/UTMB points index (deferred, but in following communication the committee agreed to proceed with ITRA points) ● Belair Parkrun volunteer take over, March 9: all spots now filled by TRSA and community. ● Google Drive permissions (deferred) ● Suggested committee meeting dates: <ul style="list-style-type: none"> ○ 12 February (<i>note: post meeting this was agreed to move to 13 February</i>) ○ 4 March (due to Public Holiday week later) ○ 15 April ○ 13 May ○ 17 June ○ 15 July ○ 12 August ○ 16 September ○ 21 October ○ 4 November ○ AGM: 17 or 24 November ○ 9 December <p>ACTION: Lesley to book meetings with The Alma Tavern.</p> <p>Hans raised concerns about pricing increases and referenced Five 50s and Five 20s.</p> | |
| 12 | <p>Next Meeting</p> <ul style="list-style-type: none"> ● Next Committee Meeting: 13th February 2024 at The Alma <p>Next agenda item:</p> <ul style="list-style-type: none"> - Add trail care discussion - Identify process documents and share with everyone (Jim) | |
| 13 | <p>Minutes accepted as true and correct:</p> | |

Alison Fenton

Chairperson, Alison Fenton
Date: 24/1/2024